

TOWN BOARD MONTHLY MEETING

DECEMBER 8, 2009

MINUTES

- I. **Call To Order and Verification of Meeting Duly Noticed.** Town Chair Dirk Zylman called the meeting to order at 6:30 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisors Dave Scharinger and Wayne Warnecke, Clerk-Treasurer Rachel Rehbein and Constable Mike Langland. Also present were Nathan Athorp, Christel & Dre Sanders, Jim Hodgell, Brian Wunsch, Thad Athorp, Gary Sixel, Todd Grunwald, and Bob Gumm. Clerk-Treasurer Rehbein confirmed proper notice of the meeting.
- II. **Public Input: Discussion only – any topic.** No one present offered public input.
- III. **Approve Minutes from November 10, 2009 Monthly Board Meeting and November 12, 2009 2010 Budget Public Hearing and Special Town Meeting.** Motion Warnecke/Scharinger to approve minutes from November 10, 2009 monthly Board Meeting as amended and November 12, 2009 2010 Budget Public Hearing and Special Town Meeting; carried 3-0.
- IV. **Certified Survey Map, David & Vicki Wagner, part of parcels #59014-180720 and #59014-180840, N9540 Union Road.** Village of Cleveland required David & Vicki Wagner to change the wording on the first page of the Certified Survey Map (as stated on page 2 of the Clerk's Report, Attachment 1). The Wagner's had the changes made but did not provide the Town with a copy before the Board Meeting. After reviewing the changes, motion Scharinger/Warnecke to approve the change on the certified survey map for part of parcels #59014-180720 and #59014-180840, N9540 Union Road; carried 3-0.
- V. **Old Business.**
 - A. **Update on "No Dumping" Sign at Transfer Station.** Sheboygan County Highway Department is working on the sign.
 - B. **Playbird Road Sign Request.** The Sheboygan County Highway Department has installed the sign.
 - C. **Birschbach Inspection Service contract.** The contract has been signed.
- VI. **Approve 2010 Budget.** *Approve 2010 Budget was moved to later in the agenda under XII. Financials after 2010 Mileage Reimbursement Rate and before Review Financial Reports.*
- VII. **Licensing:**
 - A. **Operator's (Bartender's) License (1).** Upon review of the application, motion Warnecke/Scharinger to grant an operator's license to Peter B. Moeller; carried 3-0.
- VIII. **Public Works, Public Safety and Enforcement.**
 - A. **Public Hearing on Conditional Use Permit Reviews:**
 1. **County Materials Corp. – Concrete products sales business.** Motion Warnecke/Scharinger to renew the Conditional Use Permit and review it again in 2 years (September 2011); carried 3-0.
 2. **Larry's Sewer Water – Water & Sewer Business on Playbird Road.** Motion Warnecke/Scharinger to renew the Conditional Use Permit and review it again in 2 years (September 2011); carried 3-0.
 3. **Old Wisconsin – Administrative offices and the warehousing and repackaging of sausage products.** Motion Warnecke/Scharinger to renew the Conditional Use Permit and review it again in 2 years (September 2011); carried 3-0.

4. **Qwest Communications – Regeneration facility.** Motion Warnecke/Scharinger to renew the Conditional Use Permit and review it again in 2 years (September 2011); carried 3-0.
 5. **Christel Sanders-VanRooij – Operation of mink farm.** Motion Warnecke/Scharinger to renew the Conditional Use Permit and review it again in 2 years (September 2011); carried 3-0.
- B. Public Hearing on Conditional Use Permit Reviews Deferred from November Meeting:**
1. **Jim Theodorff – Professional warehouse.** Constable Langland contacted Mr. Theodorff regarding his weeds and outdoor storage. Motion Scharinger/Warnecke to renew the Conditional Use Permit and review it again in 1 year (October 2010); carried 3-0.
 2. **Delores Gottsacker – Mini-warehouses.** Constable Langland contacted Ms. Gottsacker regarding her long grass. She claims she hired someone to mow but they didn't mow. Deferred to Spring.
- C. Approve Ordinance 2009-04: Amend Zoning District Boundaries.** Motion Scharinger/Warnecke to adopt Ordinance 2009-04; carried 3-0.
- D. SSA-TAC/MPO (Sheboygan Service Area-Technical Advisory Committee/Metropolitan Planning Organization) Report.** At the November 5 meeting, Ron McDonald, Head of the Transit Authority, became vice chair of the Technical Advisory Committee. MPO is funded on the Federal, State and local levels. A bike lane on County Road A and County Road M was approved but due to the cost it is on hold. The bridge decks on Interstate 43 will be complete before the PGA in 2010 per DOT. Next meeting is December 10.
- E. T.R.I.P. Application.** The Town was awarded a \$14,319.74 grant for repairing Garton Road between County Road Y east to Interstate 43.
- F. Discuss Transfer Station Capacity Problems.** Supervisor Scharinger spoke with Jeff Sixel regarding possible working with Town of Herman's Transfer Station. Mr. Sixel will talk to his board. There is room at the Town's Transfer Station for another recycling dumpster. Supervisor Scharinger will keep the Board up-to-date.
- G. Bird Hunting Preserve Extension.** Motion Warnecke/Scharinger to extend the Bird Hunting Preserve Conditional Use Permit for 2 years and reviewed biannually (November 2011); carried 3-0.
- H. Request for Over Weight Loads on Town Roads.** Clerk-Treasurer Rehbein had received two requests for transporting over weight loads on Dairyland Drive. The requests were approved by Chair Zylman. The Board briefly discussed.
- I. Ordinance and Permit Violations.** None.
- J. Constable's Report and Log Review.** The Constable's log was reviewed and signed.
- IX. Discussion with Haven Firefighters on Equipment Needs (7:30 p.m.)** Haven Firefighters would like to replace Engine #32 (see Attachment 2). They are asking the Town for approximately \$100,000.00. The Board understands that there is a need. The Board will look into financing options and possible soliciting businesses in the community.
- X. Personnel**
- A. **Appoint One Planning & Zoning Commission member for 3 year term, ending December 31, 2012.** Motion Scharinger/Warnecke to appoint Barbara Bitter as planning commission member for a three-year term, ending December 31, 2013; carried 3-0.
 - B. **Appoint Two Board of Appeals members for 3 year terms, ending December 31, 2012.** Motion Scharinger/Warnecke to appoint James Eichmann and Stacy Grunwald (1st Alternate) as Board of Appeals members for a three-year term, ending December 31, 2013; carried 3-0.
 - C. **Appoint Election Inspectors for 2 year terms ending December 31, 2011.** Motion Scharinger/Warnecke to appoint the following Election Inspectors for a two-year term, ending

December 31, 2012: Kay McGrane, Mary Ellen Schnelle, Helen Harms, Mary Hoffmann, Dennis Sommer, Bev Herzog, Delores Ochs, Wendy Kaeppler, Mary Ann Krause, Paula Duveneck, Lavonne Athorp, Rachel Rehbein, Monica Lienau, Sandy Loth and Ralph Mayer; carried 3-0.

- D. Clerk/Treasurer Compensation.** Motion Warnecke/Scharinger to increase the Clerk-Treasurer Rachel Rehbein's compensation from \$16,000.00 a year to \$16,600.00 a year (3.75% increase) beginning January 1, 2010; carried 3-0.

XI. Correspondence/Communications/Contacts.

- A. Motor Propane and Four Seasons Comfort Letters.** Motor Propane and Four Seasons Comfort were sent letters summarizing the action taken at the November meeting.
- B. Others.** In response to several complaints from residents, Chair Zylman had a meeting with Jay Christopher regarding his activities at W580 Garton Road. Notes from the meeting can be found in the file. Clerk-Treasurer Rehbein asked the Board to consider a change to posting locations. We currently post at Grace Lutheran Church on County Road FF. On several occasions it has been locked when she needs to post. She suggested Whispering Orchards because it is located on the northeast side of the Town. Clerk-Treasurer Rehbein will contact the Holzwart's asking if the Town can post at their business. This item will be put on the January agenda.

XII. Financials:

- A. Farmland Preservation Fees.** Beginning January 2010, the Town will need to collect a fee that will be sent to the State for any rezoning out of A-1.
- B. 2010/2011 Tax Collection.** No new developments.
- C. Approve Resolution 2009-03 to Amend Building Inspector Fee Schedule.** Motion Warnecke/Scharinger to adopt Resolution 2009-03; carried 3-0.
- D. 2010 Mileage Reimbursement Rate.** The IRS has changed the standard mileage rate from \$0.55 to \$0.50 cents for 2010.
- E. Approve 2010 Budget.** *Approve 2010 Budget was moved from earlier in the agenda.* Motion Scharinger/Warnecke to approve the 2010 Budget with adjustments; carried 3-0.
- F. Review Financial Reports.** The Financial reports were reviewed and filed in the Clerk-Treasurer's office.
- G. Review and Approve Voucher List.** Motion Warnecke/Scharinger to approve payment of all items on the voucher list, a total of \$9,708.61 as presented; carried 3-0.
- H. Building Permit, Conditional Use, Rezoning, and Variance Applications Report.** The value of the building permits issued November 1-30, 2009 were \$35,245.00. Total fees collected were \$124.00. The year-to-date total value is \$1,208,005.48. There were no Driveway Permits issued, no new rezoning applications requested, no new Conditional Use applications distributed and no new Variance Applications distributed. There was one Transient Merchant Registration Application distributed (pertaining to the PGA).

XIII. Review Upcoming Calendar of Events.

- A. Next Board Meeting January 12, 2010.** Scott Anderson from Kohler Co. will be on the agenda as well as Cory Roeseler, Captain of Patrol for the Sheboygan County Sheriff's Department.
- B. Others.** MPO meeting December 10, PGA meeting December 16, WTA District Meetings coming up. The Clerk-Treasurer Rehbein will not have open office hours between Christmas and New Years unless necessary. Clerk-Treasurer Rehbein will check phone messages, e-mail and mail during that time.

XIV. Future Agenda Items: Discussion Only. None

XV. Adjourn. Motion Warnecke/Scharinger to adjourn; carried 3-0. Meeting adjourned at 8:45 p.m.

Dirk Zylman, Chairman

ATTEST:

Rachel Rehbein, Clerk-Treasurer

Approved on 1/12/2010